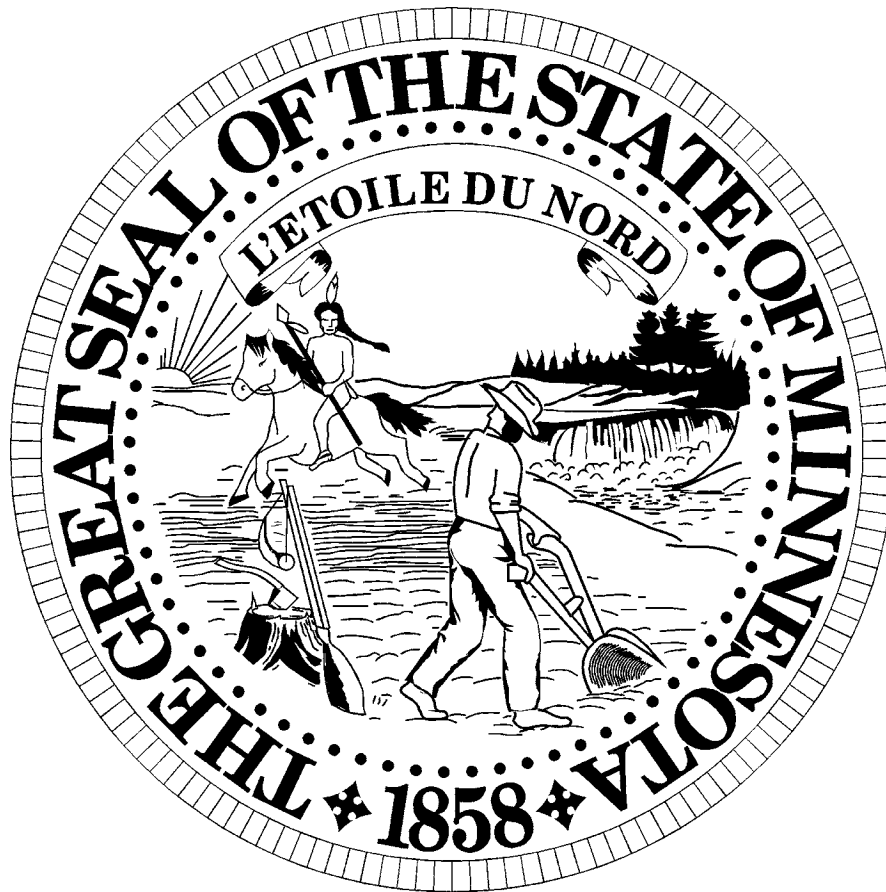


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids,  
Contracts and Grants**

**Tuesday 5 July 2022**

**Volume 47, Number 1**

**Pages 1 - 16**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

## Printing Schedule and Submission Deadlines

Vol. 47 Issue Number	Publish Date	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
#2	Monday 11 July	Noon Tuesday 5 July	Noon Thursday 30 June
#3	Monday 18 July	Noon Tuesday 12 July	Noon Thursday 7 July
#4	Monday 25 July	Noon Tuesday 19 July	Noon Thursday 14 July
#5	Monday 1 August	Noon Tuesday 26 July	Noon Thursday 21 July

**PUBLISHING NOTICES:** We need to receive your submission ELECTRONICALLY in Microsoft WORD format. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit ELECTRONICALLY in Microsoft WORD, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$13.50 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 6/10s of a page in the State Register, or \$81. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the State Register. Contact editor with questions (651) 201-3204, or e-mail: sean.plemmons@state.mn.us.

**SUBSCRIPTION SERVICES:** E-mail subscriptions are available by contacting the editor at sean.plemmons@state.mn.us. Send address changes to the editor or at the Minnesota State Register, 50 Sherburne Avenue, Suite 309, Saint Paul, MN 55155.

SEE THE Minnesota State Register free at website: <https://mn.gov/admin/bookstore/register.jsp>

- Minnesota State Register: Online subscription – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:00 pm Friday (instead of waiting for early Monday), and it's sent to you via E-mail.
- Single issues are available electronically via PDF for free.
- "Affidavit of Publication" includes a notarized "Affidavit" and a copy of the issue: \$15.00.

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## Minnesota Legislative Information

**Senate Public Information Office**  
(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<https://www.senate.mn/>

### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
<https://www.federalregister.gov/>

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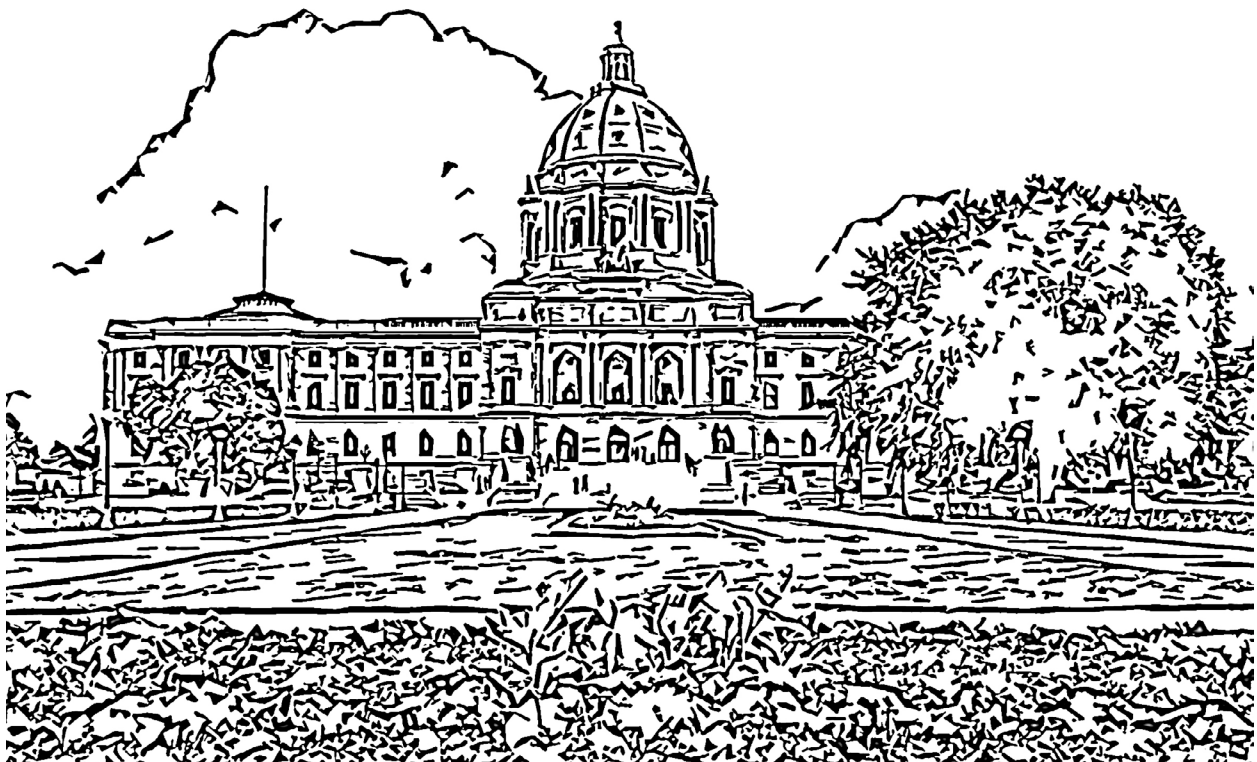
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NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact the editor at 651-201-3204 or email at [sean.plemmons@state.mn.us](mailto:sean.plemmons@state.mn.us)

## **Volume 46 - Minnesota Rules**

**(Rules Appearing in Vol. 46 Issues #27-52 are  
in Vol. 46, #52 - Monday 27 June 2022)**

### **Volume 47, #1**

**Tuesday 5 July 2022 -**

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Health

### Division of Health Policy – Managed Care Systems Section

#### Notice of Application for Essential Community Provider Status – Rise Up Health Clinics

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Rise Up Health Clinic. Services are offered at 5045 Division Ave., White Bear Lake, MN 55110

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Patricia Hearth  
Managed Care Systems Section  
Division of Health Regulation  
Minnesota Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
[tricia.hearth@state.mn.us](mailto:tricia.hearth@state.mn.us)  
[health.mcs@state.mn.us](mailto:health.mcs@state.mn.us)  
651-201-5175

## Department of Human Services (DHS)

### Health Care Administration

#### Public Notice Regarding Changes to Payment Rates and Methodologies, and Services under the Medical Assistance Program

This notice is published pursuant to *Code of Federal Regulations*, title 42, part 447, section 205 (42 CFR § 447.205), which requires publication of a notice when there is any significant proposed change in the methods and standards for setting payment rates for Medicaid services.

The MN Department of Human Services will submit the state plan amendment 22-25 Coverage of Routine Patient Cost in Qualifying Clinical Trials. This amendment assures coverage of routine patient costs associated with participation in qualifying clinic trials on or after July 1, 2022. The amendment is posted *here*.

For more information, please contact Alley Zoellner at (651) 226-7242 or e-mail: [Alexandra.Zoellner@state.mn.us](mailto:Alexandra.Zoellner@state.mn.us).

# Official Notices

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## Minnesota Department of Labor and Industry Workers' Compensation Division

### Notice of Intent to Adopt Version 3.1.5 (XML format) of the Claims Release Standard published by the International Association of Industrial Accident Boards and Commissions and the corresponding Minnesota implementation guide

**Notice is hereby given** that the Minnesota Department of Labor and Industry (DLI) intends to adopt Version 3.1.5 (XML format) of the Claims Release Standard (R3.1) published by the International Association of Industrial Accident Boards and Commissions (IAIABC) and the corresponding Minnesota Release 3.1.5 XML format electronic filing and implementation guide (Minnesota implementation guide). R3.1.5 and the Minnesota implementation guide will be used by self-insured employers, insurers and third-party administrators (called trading partners) that are required by law to electronically report workers' compensation claim information to the commissioner. They will also be used by the trading partners' vendors that facilitate submission of the electronic transactions to DLI. R3.1.5 and a draft implementation guide have been available in Minnesota for trading partners to review since June 2022.

**Statutory authority:** The authority to adopt the IAIABC Claims Release Standard and the corresponding Minnesota implementation guide is in Minnesota Statutes, section 176.231, subd. 5 (d). Under this law, the adopted versions of the Claims Release Standard and Minnesota implementation guide are not rules under Minnesota Statutes, chapter 14, but they have the force and effect of law as of the effective date, which will be Thursday, February 9, 2023.

#### **Description of the 3.1.5 (XML format) Claims Release Standard and Minnesota implementation guide:**

DLI adopted the IAIABC Claims Release Standard Version 3.1 (ACORD XML format) and an updated version of the Minnesota implementation guide, effective Nov. 2, 2020. Version 3.1.5 (XML format) of the Claims Release Standard (R3.1) is the current IAIABC standard for electronic data interchange (EDI). The change will retire the ACORD XML format and mandate that all trading partners reporting EDI will use only the IAIABC XML format. The change will not affect eform trading partners.

The Minnesota implementation guide is the Minnesota-specific documentation that technically implements the R3.1.5 (XML format); it explains how R3.1.5 is used in the Minnesota workers' compensation system for its first report of injury (FROI) and subsequent report of injury (SROI) electronic reporting structure. The adopted R3.1.5 standard and Minnesota implementation guide will be used in conjunction with all applicable Minnesota workers' compensation statutes and rules.

#### **Updates to the Minnesota implementation guide.**

The Minnesota implementation guide is the Minnesota-specific documentation that technically implements the R3.1.5 format; it explains how R3.1.5 is used in the Minnesota workers' compensation system for its FROI and SROI electronic reporting structure.

On June 24, 2022, a draft of the implementation guide for the R3.1.5 format was published on DLI's webpage at [www.dli.mn.gov/business/workers-compensation/work-comp-electronic-data-interchange-edi-and-efroi-web-portal](http://www.dli.mn.gov/business/workers-compensation/work-comp-electronic-data-interchange-edi-and-efroi-web-portal). The draft Minnesota implementation guide shows the proposed changes needed to update the EDI format from the ACORD XML format to the IAIABC R3.1.5 XML format.

The Minnesota implementation guide will be updated as follows:

#### *Minnesota Implementation Guide*

- Added DN0438 – Collective Bargaining Agreement Code, pg. 45
  - New code utilized to report Union Construction Workers' Compensation Program (UCWCP) claims available in new XML format
- Added DN0440 – Withheld Attorney Fees – Current, pg. 91

- New code utilized to report withheld attorney fees available in new XML format
- Added new valid value to DN0092 Benefit Adjustment Code valid value 4 = withheld attorney fees, pg. 58
  - New valid value utilized to report when attorney fees are withheld from benefits

## *Appendix A. R3.1 MN Element Requirement Table*

- FROI Element Requirements Tab
  - Added requirements for DN0438
- FROI 02 Exceptions Tab
  - Added change exception logic for DN0438
- SROI Element Requirements Tab
  - Added requirements for DN0440
- SROI 02 Exceptions Tab
  - Added change exception logic for DN0440
- SROI Conditional Requirements Tab
  - Added conditional logic for DN0440
- FROI Element Requirements Tab
  - Updated 02 Change requirements for DN0137, DN0138, and DN0140
- FROI 02 Exceptions Tab
  - Added change exception logic for DN0137, DN0138, and DN0140
- FROI Conditional Requirements Tab
  - DN0297 - Removed edit: (Must be  $\leq$  MTC date (DN0003) if exists)
- SROI Conditional Requirements Tab
  - DN0279 - Removed edit: (Must be  $\leq$  MTC date (DN0003) if exists)
- SROI Conditional Requirements Tab
  - DN0298 - Removed edit: (Must be  $\geq$  First Day of Disability After Waiting Period (DN0297) if exists)

## *Appendix B. R3.1 MN Edit Matrix*

- Valid Values Table Tab
  - Removed Net to Zero as Valid Value for DN0202
- Valid Values Table Tab
  - Added Collective Bargaining Agreement Code (DN0438) and specified Valid Values
- Population Restrictions Tab
  - Added restrictions for DN0438
- DN-Error Message Tab

# Official Notices

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- Added error messages for DN0438
- Valid Values Table Tab
  - Added Withheld Atty Fees as Valid Value for DN0092
- Population Restrictions Tab
  - Added restrictions for DN0440
- DN-Error Message Tab
  - Added error messages for DN0440
- Valid Values Table Tab
  - Removed value of 06 from DN0207
- Sequencing Tab
  - Added UI as valid preceding transaction for CD, PD, SU, EP, and IP transactions
- Population Restrictions Tab
  - Updated acceptable values for DN0208
- Population Restrictions Tab
  - Added conditions for the following DNs:  
0005, 0006, 0017, 0019, 0021, 0022, 0023, 0028, 0029, 0030, 0033, 0039, 0040, 0042, 0055, 0056, 0057, 0065, 0066, 0068, 0072, 0083, 0084, 0085, 0086, 0087, 0088, 0089, 0090, 0091, 0092, 0093, 0094, 0097, 0119, 0120, 0121, 0122, 0123, 0125, 0127, 0128, 0129, 0130, 0131, 0132, 0133, 0141, 0142, 0143, 0144, 0145, 0146, 0154, 0174, 0175, 0185, 0192, 0195, 0201, 0204, 0208, 0211, 0215, 0216, 0217, 0218, 0219, 0220, 0222, 0223, 0225, 0226, 0249, 0281, 0293, 0297, 0298, 0299, 0314, 0403, 0404, 0405, 0406, 0407, 0408, 0416, 0417, 0423, 0425, 0426, 0427, 0428, 0433
- Valid Values Table Tab
  - Added valid value for new industry codes (2022 NAICS)

## *Appendix C. R3.1 Event Table*

- No changes

**Contact person and comment period:** Interested persons or groups may provide comments about R3.1.5 and the Minnesota implementation guide. Comments must be received by 4:30 p.m., **Tuesday, October 3, 2022**. Written and telephone comments must be submitted to Jon Brothen by **Tuesday, October 3, 2022**, by: email to [dli.edi@state.mn.us](mailto:dli.edi@state.mn.us); U.S. mail or personal delivery to Department of Labor and Industry, c/o Jon Brothen, 443 Lafayette Road N., St. Paul, MN 55155; or phone at 651-284-5093.

**Availability of Claims Release 3.1 and the Minnesota implementation guide:** R3.1.5 is copyrighted by and can be purchased from the IAIABC at [www.iaibc.org](http://www.iaibc.org). However, any person may arrange to review a paper copy of R3.1.5 and the proposed implementation guide at DLI by contacting DLI at [dli.edi@state.mn.us](mailto:dli.edi@state.mn.us) or 651-284-5093. The proposed Minnesota implementation guide is also available electronically for viewing and downloading on DLI's website at [www.dli.mn.gov/business/workers-compensation/work-comp-electronic-data-interchange-edi-and-efroi-web-portal](http://www.dli.mn.gov/business/workers-compensation/work-comp-electronic-data-interchange-edi-and-efroi-web-portal).

**Modifications and process for adoption:** After considering all comments received, the commissioner will publish, no later than **November 11, 2022**, a Notice of Adoption in the Minnesota *State Register* of R3.1.5 and any modifications to the Minnesota implementation guide. The adopted R3.1.5 and Minnesota implementation guide will become effective



**February 9, 2023**, which will be at least 90 days after publication of the Notice of Adoption in the *State Register*. The implementation guide will remain available on DLI's website.

**Alternative format:** Upon request, this information can be made available in an alternative format, such as audio, Braille or large print. To request, contact the agency contact person listed above.

Dated: **June 28, 2022**

Roslyn Robertson, Commissioner  
Department of Labor and Industry

## **Metropolitan Council Notice of Public Hearing for Adoption of Public Housing Agency Plan – Housing Choice Voucher Program**

The Metropolitan Council's Community Development Committee will conduct a public hearing to receive public comment on the proposed 2023 Public Housing Agency (PHA) Plan.

The PHA Plan is a guide to public housing agency policies, programs, operations and strategies for meeting the housing needs of very low and extremely low-income households. The Plan is intended to be a convenient source of information for program participants, the U.S. Department of Housing and Urban Development (HUD) and the general public. The Plan is prepared according to the format required by HUD.

**The public hearing will be held:**

Monday, August 15, 2022

4:00 PM

Metropolitan Council Chambers

390 Robert St. North

St. Paul, MN 55101

The Draft 2023 PHA Plan and the 2022 Housing Choice Voucher Administrative Plan are available for review on the Metropolitan Council's website ***Metro HRA Plans and Reports***, clicking on the Metro HRA tab and Annual and 5-Year Plans. Interested persons may register to speak in advance by contacting Stephanie Paulson, via e-mail, [stephanie.paulson@metc.state.mn.us](mailto:stephanie.paulson@metc.state.mn.us). Upon request, the Council will provide a reasonable accommodation to persons with disabilities. In addition to speaking at the hearing, comments may be sent to the attention of Stephanie Paulson in the following ways:

- Send to Metro HRA, 390 Robert St North., St. Paul, MN 55101
- Fax to 651-602-1313
- Send electronically to: [data.center@metc.state.mn.us](mailto:data.center@metc.state.mn.us)
- Record comments on the Council's Public Comment Line: 651-602-1500
- TTY: 651-291-0904
- Comments must be received by 4:30 p.m., Wednesday, August 31, 2022

# Official Notices

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## Minnesota Department of Transportation (MnDOT)

### Office of Transportation System Management (OTSM)

#### Notice of Solicitation for Public Review and Comment on the Draft State Transportation Improvement Program (STIP) for State Fiscal Years 2023-2024-2025-2026 (July 1, 2022 through June 30, 2026)

The Minnesota Department of Transportation (MnDOT) is offering an opportunity for public review and comment on a draft list of projects to be included in the State Transportation Improvement Program (STIP) for state fiscal years 2023-2024-2025-2026 (July 1, 2022 through June 30, 2026).

The program for the 2023-2026 STIP is approximately \$3.1 billion federal funds, \$1.6 billion of state trunk highway funds, plus trunk highway bonds, local agency funds, and other funding sources. The program includes local road and bridge projects; transit capital investments; state highway road and bridge projects; national highway road, bridge, and freight projects.

The draft list of projects in the STIP is available for review at the Department of Transportation District Offices and on MnDOT's website: <http://www.dot.state.mn.us/planning/program/stip.html>.

If you have questions about projects in the Draft 2023-2026 STIP, please feel free to contact the following individuals.

District 1 (Duluth) - Duane Hill, District Engineer, [Duane.Hill@state.mn.us](mailto:Duane.Hill@state.mn.us)

District 2 (Bemidji) - JT Anderson, District Engineer, [J.T.Anderson@state.mn.us](mailto:J.T.Anderson@state.mn.us)

District 3 (Baxter) - Mike Ginnaty, District Engineer, [Mike.Ginnaty@state.mn.us](mailto:Mike.Ginnaty@state.mn.us)

District 4 (Detroit Lakes) - Shiloh Wahl, District Engineer, [Shiloh.Wahl@state.mn.us](mailto:Shiloh.Wahl@state.mn.us)

District 6 (Rochester) - Mark Schoenfelder, District Engineer, [Mark.Schoenfelder@state.mn.us](mailto:Mark.Schoenfelder@state.mn.us)

District 7 (Mankato) - Greg Ous, District Engineer, [Greg.Ous@state.mn.us](mailto:Greg.Ous@state.mn.us)

District 8 (Willmar) - Jon Huseby, District Engineer, [Jon.Huseby@state.mn.us](mailto:Jon.Huseby@state.mn.us)

District M (Metro) - Michael Barnes, District Engineer, [Michael.Barnes@state.mn.us](mailto:Michael.Barnes@state.mn.us)

District C (Central Office) – Trang Chu, [Trang.Chu@state.mn.us](mailto:Trang.Chu@state.mn.us) or Deborah Pena, [Debbie.Pena@state.mn.us](mailto:Debbie.Pena@state.mn.us)

If you would like to provide written comments on the Draft 2023-2026 STIP, please email: [Trang.Chu@state.mn.us](mailto:Trang.Chu@state.mn.us) or [Debbie.Pena@state.mn.us](mailto:Debbie.Pena@state.mn.us).

If you would like to provide comments via telephone, please contact:

Brian Gage

Phone: 651-366-3748

Office of Transportation System Management

Minnesota Department of Transportation

395 John Ireland Blvd, St Paul, MN 55155

You have 30 calendar days to submit comments. Comments must be received by **4:30 p.m. on July 5, 2022**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/open-rfp.jsp>

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Minnesota State Academies Request for Proposals for Speech Language Pathology Services

**PROJECT NAME:** Speech Language Pathology services

**DETAILS:** The Minnesota State Academies is requesting proposals for the purpose of providing Speech Language Pathology services for up to 40 hrs. per week for students who attend the Minnesota State Academy for the Blind School and the Minnesota State Academy for the Deaf School.

Work is anticipated to start after August 8, 2022

**COPY REQUEST:** To receive a copy of the Request for Proposals, please send a written request by email to:

Amber Miller  
Fiscal Services Director  
[amber.miller@msa.state.mn.us](mailto:amber.miller@msa.state.mn.us)

# State Contracts

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**PROPOSAL DEADLINE:** Proposals in response to the Request for Proposals in this advertisement must be received not later than **2:00 PM, Central Time, July 18, 2022. Late proposals will not be considered.** Emailed proposals will be considered.

This request does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest. All costs incurred in responding to this solicitation will be borne by the responder.

## **Minnesota State Colleges and Universities (Minnesota State) Notice of Bid and Contracting Opportunities**

Minnesota State is now placing additional public notices for contract opportunities, goods/commodities and related services on its Vendor and Supplier Opportunities website (<https://www.minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice or are having problems viewing the information on the Vendor and Supplier Opportunities website, please email the Minnesota State Procurement Unit at [Sourcing@MinnState.edu](mailto:Sourcing@MinnState.edu).

## **Minnesota State Colleges and Universities (Minnesota State) System Office**

### **Request for Proposals for Financial Advising Services - Revenue Fund**

Minnesota State, on behalf of the system office, is seeking financial advising for debt issuance services and non-debt issuance activities for its Revenue Fund. Detailed information is contained in the Request for Proposal, which is found here: <https://www.minnstate.edu/vendors/index.html>

Electronic proposals in PDF format are due via email no later than 2:00 pm Central Daylight Time (CDT) on July 28, 2022 to the following:

Michelle Gerner, System Director, Capital Planning & Analysis  
Email: [michelle.gerner@minnstate.edu](mailto:michelle.gerner@minnstate.edu)

Late responses will not be considered.

## **Department of Health Request for Proposals for Drinking Water Protection and Renewable Energy Development**

### **PROJECT NAME: DRINKING WATER PROTECTION AND RENEWABLE ENERGY DEVELOPMENT**

**DETAILS:** The Minnesota Department of Health is requesting proposals for expertise and services related to drinking water protection and renewable energy development. Work includes the following: 1) establish team of state and non-governmental entities to work collaboratively towards defining opportunities and barriers for solar energy development in areas of key water quality concern in the state (e.g. Drinking water Supply Management Areas), 2) research existing opportunities for solar development in DWSMAs statewide (e.g., where systemic barriers may be small), and coordinate with existing partners and stakeholders to develop one or more pilot projects, and 3) identify policy and program supports (existing and new) that could be deployed to attract and encourage future solar development in areas where such development could enhance water resource value.

Work is anticipated to start after August 2022

**COPY REQUEST:** To receive a copy of the Request for Proposals, please send a written request by email to:

Anita Smith  
Contract Coordinator  
*anita.smith@state.mn.us*

**PROPOSAL DEADLINE:** Proposals in response to the Request for Proposals in this advertisement must be received by email not later than **2:00 P.M., Central Time, July 27, 2022. Late proposals will not be considered.** Fax/Mailed proposals will not be considered.

This request does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest. All costs incurred in responding to this solicitation will be borne by the responder.

## Minnesota State Lottery Request for Proposals for Sponsorship Agreements

### Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

### Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

**1. Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

**2. Enhance Lottery Image** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

**3. Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <http://www.mnlottery.com/vendorops.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

# State Contracts

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## Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director  
Minnesota State Lottery  
2645 Long Lake Road  
Roseville, MN 55113  
**Telephone:** (651) 635-8230  
**Toll-free:** 1-888-568-8379 ext. 230  
**Fax:** (651) 297-7496  
**TTY:** (651) 635-8268  
**E-mail:** [jasonla@mnlottery.com](mailto:jasonla@mnlottery.com)

Other personnel are not authorized to answer questions regarding this Solicitation.

## Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

## Public Employees Retirement Association (PERA) Request for Proposals for Administration of PERA Board of Trustees Election

Public Employees Retirement Association of Minnesota (PERA) is soliciting proposals from an independent organization to act as election administrator for the PERA Board of Trustees election for January 2023. The primary duties will include the actual designing, printing, collating, and mailing of the paper ballots and election material. The election administrator will also receive and securely store the ballots until the election closes; offer internet voting options; validate the ballots; tabulate the results; and report the results to the Board of Trustees within the requirements recommended for conduct of this election by the Secretary of State's office.

Prospective responders should request a copy of the complete Request for Proposals by calling, emailing or writing to:

Gladys Rodriguez, Executive Assistant  
PERA  
60 Empire Drive – Suite 200  
St. Paul, MN 55103 - 2088  
  
Telephone: (651) 201-2691  
E-mail: [Gladys.rodriguez@mnpera.org](mailto:Gladys.rodriguez@mnpera.org)

All proposals must be received by the Public Employees Retirement Association no later than **9:00 a.m., Central Time, on Tuesday, July 26, 2022. Late proposals will not be considered.** Email/fax proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

## Minnesota Zoo Request for Proposals for Animal Hospital/Health Center Design Feasibility Study

**PROJECT NAME:** Animal Hospital/Health Center Design Feasibility Study

**DETAILS:** The Minnesota Zoological Garden is requesting proposals for Design Services for a feasibility level study to remodel, expand, or replace our existing 19,000 square foot facility, constructed in 1975, that houses our animal hospital, conservation department, and other staff spaces. The Zoo is looking for a qualified and experienced design team led by a primary architect to provide comprehensive documentation. The design team should consist of all professional services required to establish a feasibility level study which may include architecture, landscape architecture, structural engineering, mechanical engineering, electrical engineering, plumbing design, civil engineering, and other necessary services.

Work is anticipated to start August 2022.

**COPY REQUEST:** To receive a copy of the Request for Proposals, please send a written request by email to:

Lisa Fay  
Contracts Coordinator  
[lisa.fay@state.mn.us](mailto:lisa.fay@state.mn.us)

**MANDATORY ONSITE PRE-PROPOSAL MEETING:** July 13, 2022, at 11:00 AM, Central Time, at the Minnesota Zoo.

**PROPOSAL DEADLINE:** Proposals in response to the Request for Proposals in this advertisement must be received by email not later than **11:00 AM, Central Time, July 26, 2022. Late proposals will not be considered.** Printed/faxed/mailed proposals will not be considered.

This request does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest. All costs incurred in responding to this solicitation will be borne by the responder.

# Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2022-2024 Glycol Recovery Program

<b>Project Location:</b>	<b>Minneapolis-St. Paul International Airport</b>
<b>Project Name:</b>	<b>2022-2024 Glycol Recovery Program</b>
<b>MAC Contract No.</b>	<b>37013SC</b>
<b>Bids Close At:</b>	<b>2:00 PM on July 12, 2022</b>
<b>Bids Opening Conference Call:</b>	<b>3:00 PM on July 12, 2022</b>
<b>Conference Call Dial-In No.:</b>	<b>1-612-405-6798</b>
<b>Conference Call ID No.:</b>	<b>681 090 675#</b>

**Notice to Contractors:** Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

**Note:** You can sign up on our web site (<https://metroairports.org/doing-business/solicitations>) to receive email notifications of new business opportunities.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of Targeted Group Businesses on this project is 9%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Digital copies of the bidding documents will also be available at [www.questcdn.com](http://www.questcdn.com). Documents may be downloaded for a non-refundable fee of \$50 by entering Quest Project No. **8221472** on the Project Search page. Please contact QuestCDN at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance and free membership registration. Hard copy bidding documents will not be made available to bidders.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on June 27, 2022, at MAC's web address of <https://metroairports.org/doing-business/solicitations> (construction bids).

